**Pulmonary PRN officers meeting**

(7/7/22)

Attendees: *Jean Moon (chair), Melissa Santibanez (chair-elect), Paul Boylan (secretary-treasurer);* *J. Andrew Woods (research committee chair)*

Excused: Lori Ann Wilken *(workforce and strategic committee chair)*

Call to Order: 1202 CST

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| AGENDA ITEM | NOTES |
| **Updates from PRN chair**  *Jean Moon* | Ballot for PRN Officers has been finalized. Jean and Lori have worked with ACCP to prepare this. |
| **Membership and financial updates from secretary**  *Paul Boylan* | Current members: 93 (including 2 resident and 8 student)  Balance: $4,522.39 |
| **Education & Programming Committee (EPC) updates**  *Chair: Melissa Santibañez*  *Liaison: Melissa Santibañez* | Proposal approved. ACCP suggested that EPC reach out to proposed speakers. One speaker has confirmed for the ambulatory component of the focus session; he has submitted the necessary materials to ACCP. One invited speaker declined because of travel conflicts; the second-choice speaker has been invited and we are awaiting confirmation of availability.  Melissa has identified a potential chair-elect for EPC. She will contact this individual to determine interest. |
| **Workforce & Strategic Planning (WSP) Committee updates**  *Chair: Lori Wilken*  *Liaison: Paul Boylan* | Officer nominations: Completed  The PRN will be featured in the August resident/trainee newsletter. Paul and team will work together to make a submission. A short clinical pearl or “blurb” may be included. The officers discussed the ideas for COPD action plans or updates in pneumococcal vaccinations. |
| **Research committee updates**  *Chair: J. Andrew Woods* | Andy reached out to Brooke Foster to see if she would be interested in chairing the Research Committee for 2022-23.  May/June a survey was distributed to PRN members expressing an interest in serving. N=10-ish. Five responses, all indicating COPD as a primary research interest. No pursuable research ideas presented; proposal to complete outstanding projects (e.g. theophylline, steroids, survey).  No updates re: partnership with the journal proposed by Kathryn Blake. |
| **Other business** | Membership survey link: https://docs.google.com/document/d/1X2SmqSIYfWkPoA\_j5okdiaU3ag8iSNL2QGqoIBUPtZc/edit  If suggestions to the survey, please email Jean and she will make changes.  Jean to connect with ACCP Board Liaison to have them attend the PRN virtual business meeting and provide updates.  Paul to provide 2 emails to ListServ reminding of the business meeting on 8/11. |
| **Next meeting** | Virtual business meeting: 8/11 12 to 1 pm EST |

Adjourn: 1232 CST