**Pulmonary PRN officers meeting**

(5/25/22)

Attendees: *Jean Moon (chair), Melissa Santibanez (chair-elect), Paul Boylan (secretary-treasurer);* *J. Andrew Woods (research committee chair)*

Excused: Lori Ann Wilken *(workforce and strategic committee chair)*

Call to Order: 1105

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| AGENDA ITEM | NOTES |
| **Updates from PRN chair**  *Jean Moon* | Business Meeting at ACCP Annual:   * Officers all in agreement to forgo an in-person business meeting at ACCP Annual, secondary to cost. * Paul to email the listserv and let them know why we’re not having a Business Meeting. Possible for informal get-together. * Add a question for next year about in-person. * Move business meeting to the summer. This gives us more time to gather member input. Plan for August.   + Thursday 8/11 12 noon EST / 11 am CST; 60 minutes   + Will use Waiting Room.   + 15 to 20 minute clinical pearl and/or getting to know our members * Instead, we’ll have a social. Will plan so as to not conflict with other PRN socials.   Kathryn Blake contacted Jean regarding the column, Pharmacotherapy Update, in *Pediatric Allergy, Immunology, and Pulmonary* journal. There is mutual interest to collaborate between the PRN and the journal to identify topics and find authors who can write articles. Melissa suggested that the Pulm PRN newsletter refers to that journal. |
| **Membership and financial updates from secretary**  *Paul Boylan* | Current members: 91 (including 2 resident and 7 student)  Balance: $4,381.81  Added Ms. Osborn’s email/instructions on how to access PRN financials and membership. Uploaded PDF to Officer Files in the PRN homepage. |
| **Education & Programming Committee (EPC) updates**  *Chair: Melissa Santibañez*  *Liaison: Melissa Santibañez* | ACCP Education Committee reviewed our proposal. They made recommendations and suggested to re-submit by Friday 5/27/22.  Plan for EPC to meet sometime this summer.  Newsletter to be published in the Fall. |
| **Workforce & Strategic Planning (WSP) Committee updates**  *Chair: Lori Wilken*  *Liaison: Paul Boylan* | Officer nominations   * Has a few folks on the ballot. Pending one or two more. Recognized that everyone has many responsibilities and may be overextended in clinical and academic responsibilities.   Business Meeting at ACCP Annual   * See Chair updates, above.   Pulm PRN Twitter switched (from a personal) to a professional Twitter account   * On Twitter login, Paul was prompted to switch to PRN Twitter to professional designation. * Paul checked with ACCP who provided guidance on how to make the change |
| **Research committee updates**  *Chair: J. Andrew Woods* | Project Updates   * Theophylline scoping review: * Steroids in COPD study: * Theophylline survey to assess theophylline prescribing practices:   All projects are in progress. |
| **Other business** | Member survey   * Officers reviewed the questions on the member survey * Officers agreed to disseminate the survey in the weeks ahead * Consider adding time commitment and job responsibilities * Rank order list |
| **Next meeting** | Officer meeting Thursday 7/7 at 12 noon CST / 11 am EST. |