**Pulmonary PRN officers meeting**

(4/28/21)

Attendees: *Brittany Bissell (chair), Megan Fleischman (secretary), Jean Moon (chair-elect), Melissa Santibanez (EPC Chair), Paul Boylan (WSP chair),* Damien Fisher *(EPC Chair-elect)*, Lori Ann Wilken *(immediate past chair)*, J. Andrew Woods (Research Chair-elect)

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| Agenda Item | Charges/Updates/Notes |
| **Updates or items from the chair** | *Plan for proposal to create a model like the Rx for Change initiative for pulmonary medicine in general.* * ACCP liaison – if we intend to use as CE we would need to go through that process, but otherwise given the “okay” to move forward
* Needs assessment be conducted
* Ideas:
	+ Pulmonary elective, opportunities with biologics (esp being more available in the community)
	+ Focus: things that do not change like pathophys and drug delivery. Guidelines may require more intensive updates.
	+ Only access requirement is membership in pulm PRN (or start as open)

*PRN business meeting** *Onsite meeting required if in person meeting, they do not allow virtual prn meeting in this case*
* *Submitted request for in person meeting. TBD: cost of room and items provided*

*SOP/guidance document** *Goal to pass on expectations for committees from year to year*
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| **Membership and financial updates from secretary** | Membership 86 total members (7 students, 2 residents) Financials: reported |
| **Education committee updates***Chair: Melissa SantibanezChair-elect: Damien Fisher**Liaison: Jean Moon* | *Annual meeting PRN focus session: Updates in asthma treatment guidelines: comparing GINA and EPR-4** *Submitted January, updated based on changes requested. Awaiting full approval. Then can confirm speakers.*
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| **Workforce committee updates***Chair: Paul BoylanChair-elect: Lori Wilken**Liaison: Megan Fleischman* | ***Charges:****Nominations for ACCP Awards** *Submitted for new educator*

*Development of awards* * *Documents developed, financial commitment to be tweeked and then will submit*
* *Goal time frame: 6 months*

*Maintenance of PRN homepage and Twitter homepage** *Document developed and ready to submit*
* *To contain goals of what is target for tweets. Should be retweeting literature/guidelines (with questions) and member accomplishments.*
* *How to communicate when we want something tweeted*

*Develop of SOP/guidance document** *Ready to submit to steering committee by May 2021*
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| **Research committee updates** *Chair/Liaison: Brittany BissellChair-elect: J. Andrew Woods* | ***Charges****Increase publications through PRN* * *Theophylline use in practice*: Initial review
* *Steroids in COPD study: Data combination*
* *Next: Theophylline survey to assess theophylline prescribing practices.*
	+ *Has group of volunteers.*
	+ *Had first meeting to introduce.*
	+ *Meet may for next steps.*
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| **Open Topic forum** | *Description of responsibilities for the officers – to address after more immediate deadlines** *Will need to solicited nomination in May*
* Update solicitation email and description of officer roles

GINA released statements on COVID and asthma – post to twitter |
| Next meeting | July |