**Pulmonary PRN officers meeting**

(12/4/20)

Attendees: *Brittany Bissell (chair), Megan Fleischman (secretary), Jean Moon (chair-elect), Melissa Santibanez (EPC Chair), Paul Boylan (WSP chair)*

Unable to attend*: none*

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| Agenda Item | Charges/Updates/Notes |
| **Updates or items from the chair** | *Membership needs survey results/conclusions* |
| **Education committee updates**  *Chair: Melissa Santibanez Chair: Damien Fisher*  *Liaison: Jean Moon* | *Annual meeting PRN focus session update*   * *Preferences from survey: EPR4 (1), COVID (2), management of chronic lung diseases in patients with multiple comorbidities (3)* * *Plan will be EPR4 updates, comparison to GINA and interactive: debate or discussion panel* * *Will have a month turn around after idea is confirmed: secure speakers (consider Katherine Blake) and detailed description.*   *Pulmonary PRN e-Newsletter article*   * *Comparison of COVID19 vaccines* * *Melissa will send the draft to the steering committee. Due date 12/15/20.* |
| **Workforce committee updates**  *Chair: Paul Boylan Chair-elect: TBD*  *Liaison: Megan Fleischman* | *Chair elect interest expressed from both members*  ***Charges updates:***  *Maintenance of PRN homepage and Twitter homepage*   * *Twitter maintenance Interest: 2-3 people*   *Develop of SOP/guidance document*   * *Submit to steering committee by May 2021* |
| **Research committee updates**  *Chair/Liaison: Brittany Bissell Vice chair: J. Andrew Woods* | *Has 4-5 people on the committee*  ***Charges update***  *Increase publications through PRN –lead research*   * *Theophylline use in practice*: Draft stage * *Steroids in COPD study: Data collection stage*   *Development of pre-peer review program for pulm PRN research projects*   * *Several people were interested and willing to do this.* |
| **Open Topic forum** | *Description of responsibilities for the officers – to address after immediate deadlines* |
| Next meeting | TBD, Doodle poll to come |