**Pulmonary PRN officers meeting**

(12/4/20)

Attendees: *Brittany Bissell (chair), Megan Fleischman (secretary), Jean Moon (chair-elect), Melissa Santibanez (EPC Chair), Paul Boylan (WSP chair)*

Unable to attend*: none*

|  |  |
| --- | --- |
| Agenda Item | Charges/Updates/Notes |
| **Updates or items from the chair** | *Membership needs survey results/conclusions* |
| **Education committee updates***Chair: Melissa SantibanezChair: Damien Fisher**Liaison: Jean Moon* | *Annual meeting PRN focus session update* * *Preferences from survey: EPR4 (1), COVID (2), management of chronic lung diseases in patients with multiple comorbidities (3)*
* *Plan will be EPR4 updates, comparison to GINA and interactive: debate or discussion panel*
* *Will have a month turn around after idea is confirmed: secure speakers (consider Katherine Blake) and detailed description.*

*Pulmonary PRN e-Newsletter article** *Comparison of COVID19 vaccines*
* *Melissa will send the draft to the steering committee. Due date 12/15/20.*
 |
| **Workforce committee updates***Chair: Paul BoylanChair-elect: TBD**Liaison: Megan Fleischman* | *Chair elect interest expressed from both members* ***Charges updates:****Maintenance of PRN homepage and Twitter homepage** *Twitter maintenance Interest: 2-3 people*

*Develop of SOP/guidance document** *Submit to steering committee by May 2021*
 |
| **Research committee updates** *Chair/Liaison: Brittany BissellVice chair: J. Andrew Woods* | *Has 4-5 people on the committee****Charges update****Increase publications through PRN –lead research** *Theophylline use in practice*: Draft stage
* *Steroids in COPD study: Data collection stage*

*Development of pre-peer review program for pulm PRN research projects* * *Several people were interested and willing to do this.*
 |
| **Open Topic forum** | *Description of responsibilities for the officers – to address after immediate deadlines* |
| Next meeting | TBD, Doodle poll to come |